

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE****Mobilehome Park Resident Ownership Program**

1800 Third Street, Suite 390-5
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 445-0110
FAX (916) 445-0117

**NOTICE TO POTENTIAL APPLICANTS****RE: REQUEST FOR PROPOSAL (RFP) SURVEY****MOBILEHOME PARK RESIDENT OWNERSHIP PROGRAM****September 26, 2005**

The Mobilehome Park Resident Ownership Program (MPROP) anticipates announcing the availability of MPROP funds in November 2005.

In an effort to determine the funding needs of potential MPROP loan applicants, the enclosed survey has been prepared. Please complete the survey and fax or mail it to Linda Ng, at the above address or phone number, by October 17, 2005. Furthermore, the survey can be downloaded from the internet, completed and returned to Linda Ng, via e-mail, at Lng@hcd.ca.gov. The survey is located at [http://www.hcd.ca.gov/ca/mprop/FY 2005-06 Survey Letter](http://www.hcd.ca.gov/ca/mprop/FY_2005-06_Survey_Letter). The information you provide on the survey will be used to assist staff with establishing the RFP criteria.

Information about the MPROP Program can also be accessed on MPROP's website at <http://www.hcd.ca.gov/ca/mprop>.

Should you have any questions regarding the survey, contact Linda Ng at (916) 322-1949.

Sincerely,

Lorraine French
Program Manager

Enclosure

**Mobilehome Park Resident Ownership Program
Request for Proposal Survey**

1. What is the applicant's name? _____
2. What type of ownership structure is proposed for the mobile home park? (*Check one*)
Resident Organization _____ Qualifying Nonprofit Organization _____ Local Public Entity _____
3. What is the name of the Consultant? (*If applicable*) _____
4. Who is the contact person? (*Include name, address, e-mail address and telephone number*)

5. What is the name of the mobile home park? _____
6. Where is the park located? (*City and County*) _____
7. Is the park located in a rural area? Yes _____ No _____
8. Does the applicant have site control of the park? (for example, an executed contract to purchase or an executed irrevocable option agreement? Yes _____ No _____

(*Answer the next question **only** if the answer to question 8 is "No".*)
9. Is the park currently for sale? Yes _____ No _____
10. How many spaces are in the park? _____
11. Estimated number of low-income residents in the park? _____
12. What is the proposed MPROP loan amount? \$ _____
13. What type of loan will be requested? (*Check one*)
Conversion loan _____ Blanket Loan _____ Individual loans _____
14. What is the purpose of loan? (*Check at least one*)
Purchase _____ Refinance _____ Fund Reserves _____ Rehabilitation _____ Other _____
15. What other sources of funds will be used to finance the project?

16. What is the status of funds listed in Question no. 15? (*Proposed, applied for, committed, funded*)

17. Would you like to receive technical assistance from the MPROP Program to structure your project before applying for funding? Yes _____ No _____ (*Be sure contact information is listed in number 4.*)